



CONFIDENTIAL POLICY

South African Inspectorate for Fire Protection NPC is a conformity assessment inspection body and as management, we are committed to the principles of the ISO/IEC 17020: 2012 international standard to provide our customers with a professional inspection service in line with good business practice.

SAIFP top management is committed to confidentiality in all of its inspection activities and will identify and manage all potential threats towards breaching confidentiality.

SAIFP top management is committed to manage all information obtained or created during the performance of its inspection activities at all levels of its structure, including committees and external bodies or individuals acting on its behalf.

SAIFP shall inform the client, in advance, of the information it intends to place in the public domain. All other information, except for information that is made publicly accessible by the client, shall be considered confidential.

SAIFP shall not disclose any information about a particular certified client or individual to a third party without the written consent of the inspections conducted or individual concerned.

When SAIFP is required by law or authorized by contractual arrangements such as with SANAS to release confidential information, the client or individual concerned shall, unless prohibited by law, be notified of the information provided.

Information about the client from sources other than the client (e.g. complainants, regulators) shall be treated as confidential, consistent with this policy.

Personnel, including any committee members, contractors, personnel of external bodies or individuals acting on the behalf of SAIFP, shall keep confidential all information obtained or created during the performance of SAIFP's activities except as required by law nationally and internationally.

SAIFP have processes and where applicable equipment and facilities that ensure the secure handling of confidential information.


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JOHAN VAN DEN HEEVER
QUALITY MANAGER


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DEON DU TOIT
MANAGING DIRECTOR